



Barnsole Primary School

Supporting Pupils with Medical Conditions Policy

Date of Last Review	June 2026
Date of Next Review	June 2028

1. Aims

Barnsole Primary School is committed to ensuring pupils with medical conditions are properly supported so they can:

- Access education on the same basis as their peers, including trips and physical activity.
- Be safe and included in all aspects of school life.

We will:

- Work in partnership with pupils, parents, carers, health professionals and staff.
- Ensure appropriate training and clear procedures are in place.
- Make reasonable adjustments so pupils with medical needs are not disadvantaged.

2. Legal Framework

This policy complies with:

- Section 100 of the Children and Families Act 2014.
- The DfE statutory guidance: Supporting Pupils at School with Medical Conditions (2015, updated 2017).
- Equality Act 2010 and other relevant safeguarding and health and safety legislation.

3. Roles and Responsibilities

Local Academy Council (LAC):

- Ensure arrangements are in place to support pupils with medical conditions.
- Monitor policy implementation and training.

Headteacher:

- Ensure staff know this policy and their responsibilities.
- Oversee Individual Healthcare Plans (IHPs).
- Make sure enough trained staff are available at all times.
- Liaise with health professionals as required.

Staff:

- Support pupils as agreed in training and IHPs.
- Know how to respond in emergencies.
- Record administration of medicines.

Parents/Carers:

- Provide up-to-date information on their child's condition.
- Supply medicines/equipment in the correct form.
- Work with the school to develop and review IHPs.

Pupils:

- Be involved in their care planning where appropriate.
- Follow their IHP and take responsibility for self-management if competent.

Healthcare Professionals:

- Advise on medical needs and training.
- Support IHP development and review.

4. Equal Opportunities and Inclusion

- Pupils with medical conditions will not be excluded from trips, clubs or activities.
- Risk assessments and reasonable adjustments will be made.
- Planning will be in consultation with parents and health professionals.

5. Procedures When a Child is Identified

- Parents must inform the school of medical conditions.
- The school will seek health professional input where necessary.
- An IHP will be developed if ongoing support is needed. This will normally be in place within two weeks.

6. Individual Healthcare Plans (IHPs)

IHPs will:

- Be led by the school but developed with parents, pupils and health professionals.
- Set out what support is needed, by whom and when.
- Include arrangements for medicines, emergency actions, school trips, and confidentiality.
- Be reviewed at least annually or sooner if needs change.

7. Managing Medicines

- Medicines will only be given when essential and with written parental consent.
- Only prescribed medicines (in original containers, labelled) will normally be accepted.
- Asthma inhalers, adrenaline pens, insulin and other emergency medication must be accessible at all times.
- Controlled drugs will be stored securely but accessible in emergencies.
- Parents must collect medicines no longer required.

Self-management: Pupils who are competent will be encouraged to manage their own medication with parental agreement.

Unacceptable practice includes:

- Preventing pupils from accessing medication.
- Sending children home unnecessarily due to their condition.
- Penalising attendance linked to medical needs.
- Making inappropriate demands on parents to attend school.

8. Emergencies

- Staff will follow the school's emergency procedures, including calling 999 if required.
- IHPs will set out what constitutes an emergency and who to contact.
- A member of staff will remain with the pupil until parents arrive.

9. Training

- Staff supporting pupils with medical needs will receive appropriate training from health professionals.
- Training will be updated regularly.
- All staff will receive awareness training so they can act quickly in an emergency.

10. Record Keeping

- Records of medicine administration will be maintained.
- IHPs will be stored securely but accessible to staff who need them.

11. Insurance & Liability

- The Trust holds appropriate insurance through the DfE Risk Protection Arrangement.
- Staff are covered when acting within this policy and training.

12. Complaints

- Concerns should be raised with the Headteacher in the first instance.
- If unresolved, parents may follow the school's complaints policy.

13. Monitoring & Review

- This policy will be reviewed every two years, or earlier if guidance changes.

14. Linked Policies

- Safeguarding Policy
- SEND policy
- Equality and Diversity Policy
- Health and Safety Policy
- Accessibility Plan

Appendix 1: Being notified a child has a medical condition

